

For office use		
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2018/19

## Secondary application form for year seven 2018 entry

Child's surname / family name:		Child's first name:	
Child's legal surname / family name if different from above:		Child's date of birth Day    Month    Year	Male / Female (please circle)
<p>1. Name of person completing this form. We will only discuss the application with the person in this section. The applicant must have parental responsibility.</p> <p>Title:                  First Name:                  Surname:</p>			
2. Relationship to child:		3. UK Service Personnel:    Yes / No	
<p>4. The current address at which the child lives <b>must</b> be the address where the child resides for most of the week with his/her parent or carer. Where the child has a joint address, the address where the child benefit is paid will be taken as the child's address. If you are applying from abroad please provide full details of your current address.</p> <p>Current address:</p> <p>Postcode:                  Home telephone number:                  Work number:</p> <p>Email address:                  Mobile number:</p>			
<p>5. Future address if moving (Please note it is the parent/carer's responsibility to update the admissions authority when the move has taken place. Proof of your new address will be required.)</p> <p>Future address:</p> <p>Postcode:                  Contact telephone number:</p> <p>Expected date of move:</p>			
<p>6. If any of your preferred schools are not Wiltshire Schools then please provide the school's full postal address, including postcode.</p> <p>If you only apply for schools that are not your designated school(s) and are unsuccessful in securing a place, please note that the designated school for your home address will not automatically be offered. Although we are <b>not</b> able to guarantee an offer of a school place even if you live in the schools designated area, we recommend you name your designated school as one of your preferences.</p>			
Preferred school 1		Reason for choice	
Preferred school 2		Reason for choice	
Preferred school 3		Reason for choice	

7. What primary school does your child currently attend?

8. (For applications on faith grounds only)  
 Is your child baptised or christened? Yes / No (please circle)  
 If yes, then please circle denomination. RC / CE / Other (please state)  
 If you are applying on faith grounds, you **MUST** contact your preferred school(s) as you are likely to be required to provide evidence of faith, for example a baptismal certificate or a reference from your minister.  
 You may also be required to provide additional information by your preferred school(s) on a supplementary form. Failure to provide the additional information may result in your child not securing a place at your preferred school. Please **do not** send supplementary information back to the Local Authority, it **must** go back to the school.

9. Is the child currently or previously looked after by the Local Authority?  
 Yes / No (please circle)  
 (If the child is currently looked after, has previously been looked after or is subject to a residence or special guardianship order, please provide information and a copy of the relevant order.) Please ensure this is provided by deadline date.

10. Does the child/parent/family have any special medical needs that require he or she must attend a particular school?  
 Yes / No (please circle)  
 You **must** provide evidence, including documentary proof, which shows that it would be detrimental to your child's/parent/family's health not to admit him / her to the preferred school(s). If this information is not provided by the deadline date then it will not be considered. Please refer to the Finding a Secondary School Place Guide for further information.

11. Are you a member of staff at any school for which you are applying? Please ensure proof is provided by deadline date and refer to Finding a Secondary School Place Guide for further information. Yes / No

12. Details of any other children you may have attending any of your preferred schools

Name of school	Full name of child	Date of birth

13. Council Tax reference number

14. I agree to the sharing of the information given within this application so that it can be processed efficiently and confirm that I have read the attached notes and that the details I have given are correct. The council may verify information you have provided on this form which will involve contacting other departments of the council who maintain appropriate records. In instances where the information provided is different from that held by them, they may use the information on this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

22565 CH July 2013

**Please return to: School Admissions Team  
 County Hall  
 Bythesea Road  
 Trowbridge Wiltshire BA14 8JN  
 By 31 October 2017**

Please complete this sheet and affix a postage stamp.

**Do not detach this form from your application.**

This form will be date stamped by the School Admissions Team. This will be returned to you and **must** be retained as proof of application.

If this form has not been returned to you within 15 school days of posting, please contact Customer Services on **01225 713010**.

Please  
affix a  
postage  
stamp

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Postcode \_\_\_\_\_

Please complete your name and address above

If undelivered, please return to: The School Admissions Team, County Hall, Bythesea Road, Trowbridge, Wiltshire BA14 8JN

**Please note that this application will replace any previous applications that you may have already submitted, including on line applications.**

Please write your child's name and preferred schools in the spaces below:

Child's name \_\_\_\_\_

First preference \_\_\_\_\_

Second preference \_\_\_\_\_

Third preference \_\_\_\_\_

If this acknowledgement was date stamped as received 31 October 2017 the outcome will be posted to you on 1 March 2018.

For office use only:

Date stamp