



## APPENDIX 7: A SUMMARY AND EXPLANATION OF OUR 'LEGITIMATE INTERESTS' IN REQUESTING THIS DATA

The majority of the data that we are required to collect from you when your child becomes a pupil at our school is covered by our legal obligation as a public body and is defined as our 'public task'. This is because we are legally required to pass this data on, in the form of a 'School Census' to the Department for Education (DfE) and our Local Authority (LA). However, in addition to this, we ask for other information from you that we are not required to pass on or report to either the DfE or the LA. We ask for this data in order to ensure that we can give your child all the support that they need whilst they are a pupil at our school and contact and communicate with you, as their parents, effectively.

Legally, we are still required to provide you with our 'lawful bases for collecting this data. There are two lawful bases that we have applied, depending on the nature of the data; the first is our 'legitimate interests' and the other our 'vital interests'.

The table below details that data, what our 'legitimate interests' and 'vital interests' are and the consequences of you not supplying that data, to help you understand our need for it in a practical way.

You can find out more information about the General Data Protection Regulations by visiting our website or asking for an information pack from the school office.

Alternatively, you can obtain information from the Information Commission's website: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

Please note that you have the 'Right to Object' to our use of this data. What this means is that that if you have any objection to the way that we are processing this data, on "grounds relating to your particular situation" we must stop processing the data unless we can demonstrate compelling reasons why we should continue.

If you have any questions about how this data is used, please contact our Data Controller who is Neil Baker, Headteacher, and can be reached via our school office and via email at [admin@christchurch.wilts.sch.uk](mailto:admin@christchurch.wilts.sch.uk). You can also contact our Data Controller should you wish to raise any objections directly with them by email or through the phone number provided.



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ADDITIONAL DATA NOT REQUIRED AS PART OF OUR PUBLIC TASK	WHAT IS OUR LEGITIMATE INTEREST?	WHAT IS OUR VITAL INTEREST?	WHAT HAPPENS IF I DO NOT SUPPLY THIS INFORMATION?
<p><b>Medical and developmental information requested when joining this school::</b></p> <ul style="list-style-type: none"> <li>• Doctor’s contact details</li> <li>• Medical history</li> <li>• Relevant family medical history</li> <li>• Physical &amp; developmental history e.g. speech, hearing, walking sight etc</li> <li>• Pre-school contact with any external support agencies</li> <li>• Social or emotional problems</li> <li>• Carer for other family members</li> <li>• Details of pre-school placement</li> <li>• Details of pre-school SEN status</li> </ul>	<ul style="list-style-type: none"> <li>• We require this information In order for us to fully support your child to the best of our ability.</li> <li>• Knowledge about the development milestones for your child and any support that they have received prior to attending our school will help us to assess and put in place the necessary support for your child whilst at our school.</li> </ul>	<ul style="list-style-type: none"> <li>• Up to date medical information, including the contact details of your child’s GP, is vital in the event of any emergency during school hours where we are unable to contact you prior to treatment being administered.</li> </ul>	<ul style="list-style-type: none"> <li>• Unless we are made aware of all relevant information concerning your child, as requested, (e.g. relevant developmental history and/or additional support that your child might have received prior to joining our school, we will lack the necessary information we need to ensure that we provide the correct support from the moment your child joins our school.</li> </ul>
<p><b>Additional records maintained whilst a pupil at this school:</b></p> <ul style="list-style-type: none"> <li>• Contact with external agencies</li> <li>• Behaviour support</li> <li>• Records of major breaches of school policy</li> </ul>	<ul style="list-style-type: none"> <li>• To ensure that we have a full picture of your child’s development, both educationally and socially and to be able to communicate effectively with parents and other external agencies as required to ensure that appropriate support is provided.</li> <li>• To ensure that parents are kept informed of any concerns that they school might have regarding behavioural issues so that the school, parents and the pupil concerned can work together to resolve them.</li> </ul>	<p>Not Applicable</p>	<ul style="list-style-type: none"> <li>• If we are not provided with information from external agencies that have either reviewed your child (even if you have initiated this independently) nor any information of support that has been provided by any external agencies, it prevents us from working in a coordinated manner to support your child.</li> <li>• If we do not maintain proper records regarding major breaches of school behaviour policy, we are unable to inform you properly, nor are we able to build up a picture that might help us to support each pupil as required.</li> </ul>



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