

**CHRIST CHURCH CE (VC) PRIMARY SCHOOL
POLICY NUMBER: A1 HEALTH AND SAFETY POLICY
APPENDIX J: HOME VISITS**

Home visits – Appendix J

For children starting school in Foundation, a home visit is seen as an essential part of the induction process (parents can opt for a school based visit if they wish). Home visits may also be necessary to support vulnerable families.

- All visits require two members of staff to be in attendance.
- Staff should let the office know of their visit schedule and report back when their visits are complete.
- Staff should leave a contact number with school.
- Contact between staff and school may happen during the visit.
- If at any time staff feel in danger, they should terminate the visit, leave immediately and contact the school.
- If, as a result of the visit, there are concerns over child welfare and safety, the designated safeguarding lead must be contacted, or in their absence the deputy..
- For any other home visits, staff must follow procedures as laid down in the school's Lone Working Policy.

Updated on:	02/10/15
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