



MODEL VAPING POLICY for SCHOOLS AND ACADEMIES

This model policy will apply to both teaching and non-teaching staff and has been agreed with the following recognised unions: NEU, NAHT, NASUWT, ASCL, Unison, GMB and Unite

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Introduction

1. The policy outlines the procedure for vaping in schools and academies.

Scope

Who is included in these arrangements?

2. This policy applies to all employees of (School/Academy)
3. The policy also applies to volunteers, parents, guardians, members of the public and visitors to the () school/academy.
4. Agency staff and contractors should be made aware of the policy and abide by the vaping arrangements.

When does it not apply?

5. The vaping policy is separate to the school/academy's policy on smoking.

Vaping on the school/academy site

6. Vaping is not permitted:
 - in any school or academy building
 - in school or academy grounds – unless a designated area is agreed by the headteacher/principal
 - in school or academy vehicles
 - whilst on school or academy visits and residential trips

Areas for vaping

7. As vaping and the use of e-cigarettes is recognised as a method to stop smoking it is at the headteacher's/principal's discretion to allocate an area for vaping.
8. If there is a designated area for vaping it must be away from the view of the children and members of the public and away from school entrances and windows.
9. Vaping must not take place during paid work time
10. If staff leave the school / academy site to vap this is only permitted during normal authorised rest breaks.
11. Vaping must not take place in a location that will cause reputational damage to the school/academy.

School vehicles

12. All school/academy vehicles are smoke-free and should display the appropriate signage that they are non-smoking. Vaping is also not permitted in school/academy vehicles.

Privately owned vehicles

13. Any member of staff who uses their own private vehicle for school/academy purposes and transports students or colleagues must refrain from vaping whilst on duty.

General points

14. Information and advice on smoking cessation for employees is available from the NHS Stop Smoking Services on the website www.nhs.uk/Livewell/smoking/Pages/NHS-stop-smoking-adviser.aspx

Legislation

Health Act 2006

The Smoke-free (Premises and Enforcement) Regulations 2006

The Smoke-free (Exemptions and Vehicles) Regulations 2007

The Smoke-free (Vehicle Operators and Penalty Notices) Regulations 2007