



<u>Job Description</u> <u>Learning Support Assistant (Main Scale)</u>
Start Date: September 2020
Role: To supervise and support learning within the classroom
<p>1. Supporting pupils learning, either in groups or through 1:1 work. The exact tasks will depend on the learning support needs of the pupil/s but may include:</p> <ul style="list-style-type: none">- supporting the development of skills in English, maths, communication and social and behavioural needs- differentiating work for individual pupils to suit their ability- using knowledge of pupils learning support needs to suggest appropriate adjustments to lesson plans to Teachers- clarifying and explaining instructions- ensuring pupils are able to use equipment and materials provided- motivating and supporting pupils- helping pupils to concentrate on and finish work set- meeting physical needs as required while promoting independence- liaising with class teacher and Special Educational Needs Co-ordinator about pupil support plans- developing appropriate resources to support pupils <p>2. Supporting pupils' self-esteem, inclusion and behavioural development, e.g.</p> <ul style="list-style-type: none">- encouraging an acceptance and inclusion of the pupil with special needs- developing methods of promoting/reinforcing the pupil's self-esteem and independence- providing individual supervision in and out of the classroom for pupils with behavioural problems- establishing a supportive relationship with pupils- reinforcing the school ethos, e.g. expectations of behaviour within class and elsewhere on the school site- supervising pupils on outings, school activities <p>3. Provide physical/personal care to pupils where required, e.g.</p> <ul style="list-style-type: none">- helping with dressing/toileting- undertaking physiotherapy and speech therapy exercises following instruction and advice from a qualified therapist <p>4. Supporting the Teacher/s, e.g.</p> <ul style="list-style-type: none">- Using knowledge and experience of the pupils concerned, to contribute, with the class teacher (and other professionals as appropriate), in the development and evaluation of a suitable programme of support for children who need learning support- Contribute to the development of pupil support plans and reviews of pupil progress- In conjunction with the class teacher (and other professionals as appropriate), develop system/s of recording pupil progress and contribute to the maintenance of this record- Providing regular feedback about pupils to the Teacher/s <p>5. Supporting the curriculum</p> <ul style="list-style-type: none">- Support the delivery of the National Curriculum and the enhanced curriculum offered by the school. <p>6. Supporting the school, e.g.</p> <ul style="list-style-type: none">- where appropriate, fostering and develop links between a pupil's home and school- assisting with setting up, storing and retrieving and general maintenance of classroom equipment and teaching aids.- helping to ensure the hygiene of the teaching environment, in cases of sickness or soiling- administering minor First Aid, under the guidance of a qualified person.